

## **Minutes of the Pre-bid Meeting Held on 29.01.2024 regarding Annual Maintenance Contract for Networking Devices (Version 2) of O/o Sr. DDG, NCCS through GEM portal**

A pre-bid meeting chaired by Sh. Anurodh Kumar, Director(SLR) in reference to GeM bid (no. GEM/2024/B/4437273 dated 22.01.2024) regarding Annual Maintenance Contract for Networking Devices (Version-2) of O/o Sr. DDG, NCCS was conducted on 29.01.2024 in hybrid mode at NCCS conference room. The duration of the meeting was 1hr (i.e. from 1100 hrs till 1200hrs). Following, officers part of the committee for techno-commercial evaluation of the bid attended the meeting:

1. Sh. Anurodh Kumar, Director (SLR), Chairman through online mode
2. Sh. Ashutosh Diwakar, Assistant DG (SAS-III), Member through offline mode
3. Sh. Umakant, Asst. Director (SAS-I), Member & Convener through offline mode

In the duration of the meeting, following bidder/s attended the pre-bid meeting:

1. Sh. Manoj Kumar through online mode

Following are the points clarified by the committee for the queries raised by the bidder/s:

**Q1:** Whether the location of the bidder to be in the consignee's location?

**Ans:** It was clarified by the committee that the bid document of the GeM clearly mentions what all documents to be provided by the participating bidders. As per the bid document, there is no such requirement w.r.t. location.

**Q2:** Whether the bidder is having the sole responsibility for executing the work.

**Ans:** It was clarified by the committee that once the bid is finalized, the bidder is having the sole responsibility for executing the work as per the scope of the work and tender terms as mentioned in the bid document.

It is further noted that during the meeting, only one bidder participated as mentioned above & the above two are the only queries asked by the participant which were clarified by the committee.